

Woodland Home & School
Membership Meeting
Wednesday, January 8, 2014
7:00 p.m.

Meeting Minutes

In Attendance:

Sarah Spletzer
Gabby Winters
Gene Dickey

Heather Gulsby-Steiner
Zanthia Reddish

Kim Larcinese
Elizabeth Drummond

1. Sign in and Welcome Introductions
2. Old Business: Christine Steere and Sarah Spletzer
Effort to move us to 501c3 status is ongoing.
3. Recording Secretary's Report: Sarah Spletzer
4. President's Report: Christine Steere

Christine reported:

We will do SquareOne art in the Spring this year, instead of Fall. She will schedule a meeting with Mrs. D'Onofrio to discuss how the fundraiser can be coordinated with the art teacher. Christine has the packet ready to go; Liz Drummond will help Christine.

5. Co-Vice Presidents' Reports: Gabby Winters and Heather Gulsby-Steiner
Nothing to report.
6. Treasurer's Report: Liz Drummond

Liz reported:

After repeated follow-ups, we did finally get a check from Target for \$555.60. She has reviewed last year's fundraising versus this year's, and she thinks we should consider doing a Chick-Fil-A fundraiser again. Heather volunteered that the percentage you get now from doing this is less: that it used to be 10%, now it is 7%, unless the sales are under \$2,000, then we would only get 4%. Liz wanted to confirm that we'll send a \$50 donation to a scholarship fund for Suzanne Hoy's children, in lieu of flowers.

The BJ's membership card is in the treasurer's box in the office. She recently paid out the Methacton student loan fund for \$400, as well as Art Goes to School. She has some

questions about forms coming from Judy regarding taxation and the tax exempt I.D. number. Tax is for fundraising situations. Last item: if paying someone over \$600, who is not a business, they must fill out a W-9. Regarding mini-grants, so far in this cycle Mrs. Geis asked about Aussie packs for the backs of chairs, and custodians asked about lightweight tables and a toolkit. These will be voted on in a future meeting with other submissions.

Corresponding Secretary's Report:

Nothing reported.

7. Principal's Report: Zanthia Reddish

Dr. Reddish reported:

Thank you to Home & School for attending the Sing Along and assisting with the classroom parties. She spoke earlier with Christine about finding closet space in the building, and found one that she didn't know existed: the heater closet. The custodian cleaned it out over the break. Administration will change out the closet and get us a key. This will be our new Home & School closet.

She learned that we need to have a movie license to show movies to our large groups. The license costs \$100 for one showing in the school year, or \$400 for unlimited showings. She will pay the \$400 out of the principal's account which will be good for the year.

She also received a request to move our Spring Concert, but she is not going to move it. The concert will be on May 13.

We are in the midst of mid-year testing. The new RTII will start on January 27. As far as personnel changes – Jane Price (reading aide) left the district last week and was replaced by Amy Raylie – who is also a certified teacher. Fred Shipman was supposed to be coming to replace Dr. Faye. He became ill, now Michael Murphy has taken back over the role. Laura Sawyer will be here for the full year.

The Early Morning Achievers is ongoing. The Spring holiday break will now be only Friday and Monday because of the snow. The Arts Festival will be late April/early May and will be separate from the concert. Conference forms will be coming out with report cards on February 7. We need quick turnaround on conference forms.

PSSAs will be handled a little differently this year. The consensus is that if we're too lax, it translates to the kids. There will be some incentives in place as the students prepare, like using Study Island to earn blue ribbons. Testing starts March 17 is when it starts and 4th grade science will be in April.

Regarding classroom parties: next year Dr. Reddish wants to have parties set up in a uniform fashion: fall festival, 1st grade gingerbread houses, sing along and winter parties. This year we wanted to do the Sing Along at the end of the day, but it proved difficult to make it work for everyone. For next year, we will work together as a team to figure out a way to coordinate it so that everyone gets what they want.

8. Teacher's Report:

No report given.

9. Active Committee Reports:

- a. 4th Grade PP&P (Sarah Spletzer), date 1/24/14 (snow date 1/31/14). Event is on schedule to take place as planned.
- b. 4th Grade Social (Sarah Spletzer), date 5/29/14 (rain date 5/30/14)
- c. Art Goes to School (Open), date TBD usu Spring
- d. Arts Festival (Open), date TBD, usually held in January, per November 2013 meeting, Christine will work with Mrs. D'Onofrio on this.
- e. Book Swap (Sarah Spletzer), date TBD
- f. Cafeteria Volunteers (Kim Larcinese), ongoing – nothing to report
- g. Civic Committee (Peg Herbison, Lisa McDonald), Veteran's Day Assembly, date 11/11/13 – *Civic Committee will now include what used to be Hospitality Committee – providing cookies/beverages for the reception following Veteran's Day Assembly*
- h. Community Service (Tommy Avelar, Liz Drummond, Nurse Thomas), ongoing Wishing Well, Family Gym Nights (Family Gym Nights are scheduled for 12/13/13, 1/17/14, 2/21/14, 3/14/14, Spring Fever Raffle

Through the Giving Tree program, we collected all we needed for 13 woodland families. The first Family Gym Night is on January 17. Forms and eAlerts on this will be coming home shortly.

- i. E-Alerts (Christine Steere), ongoing – nothing to report. There will be a transition shortly from eAlert to Schoolwires.
- j. Fall Festival (Heather Gulsby-Steiner, Jen Riddell) date 10/18/13 (rain date 10/25/13)
- k. Family Game Night (?), date 3/21/14; Roxanne and Erin? Heather will look into this.
- l. Father/Son Event (Gabby Winters & Kim Larcinese), date 4/11/14
- m. Fun Day (TBD), date 6/9/14 (rain date 6/10/14) – Moving Fun Day date is up for discussion. Date for Fun Day – it is scheduled for a Monday June 9, last week of school. This causes Gene some concern that she'll have to contact vendors on a Friday for deliveries on Monday. Gene would like to do June 5 with a rain date of June 6. There will be one assembly, not two. She can easily move everything to the previous week. Dr. Reddish will look at her calendar.
 - i. Game Subcommittee (Open)
 - ii. Homeroom Captain Liason (Open)
- n. Fundraising – Heather Gulsby-Steiner

- i. Box Tops, ongoing – \$797.51 check in the mail for fall and last summer. She just finished up box tops for Monday. It was a close contest: Mrs. Bender’s class won, Mrs. Brower’s placed second and Mrs. Amici’s class placed third. It was really close. For the spring contest, Heather will talk to Dr. Reddish and other teachers about silly string or other ideas for prizes.
- ii. Fall Fundraiser (Christine Steere), 11/2013 The dip and soup mix fundraiser went well. We might consider doing this again next year. We earned \$300 or \$400 from this.
- iii. Fall Walk-A-Thon (Christine Steere & Heather Gulsby-Steiner), 10/16/13 (rain date 10/23/13)
- iv. Kidstuff Coupon Books, date 9-10/2013
- v. No-Effort Fundraiser, ongoing
- o. Holiday Craft Night (Lisa Chaya & Gabby Winters), date 12/6/13. The event went great. It looks like we made \$1,100, though receipts are still being turned in. Some feedback we received: parents were asking why their pre-ordered items weren’t there. The problem is that some items were oversold. Regarding the snowman craft – the sand was difficult to measure, We will work on this in future years.
- p. Ice Cream Social (Liz Drummond), date 9/27/13
- q. Library Volunteers (Janet Kumar), ongoing
- r. Newsletter (Liz Drummond), ongoing – there is a January newsletter scheduled to come out.
- s. Outdoor Sign (Julia Novia, Tara Maurer), ongoing
- t. Post Prom Support (Heather Gulsby-Steiner), date Spring 2014
- u. School Store/Spiritwear (Kim Miller), ongoing – *this is newly combined with Spiritwear*; Dr. Reddish has heard from other schools that their student council handles this.
- v. Science Fair (Peg Herbison & Mrs. Mitchell), date 2/12/14 Mrs. Mitchell asked to move it up earlier than end of February. It will be the same format as previous years, and Peg is looking for volunteers.
- w. Staff Luncheon (Gabby Winters), date 5/9/14
- x. Student Directory (Kim Larcinese), date 9-10/2013; We ended up making money on the directory, though we were not necessarily trying to.
- y. Sunshine (TBD), ongoing
- z. Variety Show (Suzanne Candello, Gabby Winters, Megan deMontaigne), date 5/2/14
- aa. Web-Site Technical Assistance (Christine Steere), ongoing
- bb. Welcome Wagon (Heather Gulsby-Steiner), ongoing
- cc. Yearbook (Suzanne Candello & Gabby Winters), ongoing; Most of the pictures are ready, and forms will be going out to 4th graders looking for quotes. We still need to take pictures of clubs.
- dd. Other

10. New Business

Heather raised the fact that she often has issues with accessing the building after hours. Between girl scouts and boy scouts, she is here a lot. When she can’t access the building or when she has problems inside such as with opening or closing the partition in the LGI,

she cannot always locate a custodian. We discussed these problems, generally, as well as concerns with securing the property.

11. Closing

Woodland's next Home & School meeting is scheduled for
Wednesday, February 12 at 9:15 a.m.