

Woodland Elementary Home & School
Regular Meeting
Location: LGI
September 13, 2017, 9:15 am

Officers Present: Nicole Rittenhouse, Katie Shireman, Mary Fitzgerald, Nancy Care, Laurie O'Neill, Gina Stover

Call to Order - The meeting was called to order at 9:20 a.m. followed by a round table welcome.

Principal's Report – Mrs. Euker addressed the group.

- New school orientation was very well attended. Meet the teacher night was a success.
- Woodland allows for healthy snacks in the classroom. Teachers are aware of allergies. Measures are taken to ensure no allergens are brought into snack time. Healthy snack can also be purchased at the lunch room.
- Woodland grew from 303 students to over 450 through the transition. Mrs. Euker explained measures to handle crowd control.
- Emphasis on coming together as a school community by merging both Audubon and Woodland traditions together to create a new Woodland community. Monthly assemblies will be held to celebrate grade level successes and to promote a sense of family and school pride.

Presidents report – Nicole Rittenhouse and Katie Shireman

- Shared overall impression of Woodland transition being successful and positive.
- Goals are unity, communication, and to have fun as one group.
- 45% of Woodland families have registered on Konstella. Reviewed feedback on the number of messages received by Konstella and being evaluated for best method.

Vice President – Mary Fitzgerald

- Our main focus is to arrange the Homeroom Captains. The deadline is this Friday. Assigned Captains will be notified next week.
- Procedure reminder - Captains will forward their list of classroom volunteers to the front office for approval and check of clearances one week prior to event.
- The role of Board Sponsors was explained as a point of contact for all committees.

Corresponding Secretary – Gina Stover

- Konstella messages will come on Sundays, once a week.
- Reviewed the capabilities of Konstella to transfer files and how to reduce the number of messages being received.
- All updates will be posted on both the Woodland School and Home and school web pages.

School Board Update – Mrs. Brenda Hackett

Mrs. Hackett addressed the group. Contract negotiations are ongoing with our three Methacton Unions. Brenda encouraged anyone interested in the School board agenda to attend the meetings. Agenda manager is available on the school board link on the web site. The more participation there is the better our district will be.

Question raised about transportation. Issues should be directed to Donna Koons, Board secretary, for distribution to the board. Target is 50 minute commute maximum. Commute times and safety issues are the major concerns of the board. While the Principals do not make transportation decisions, they can advocate on their families' behalf for those experiencing continued issues.

Fields Update – Upon inspection, fields were temporarily closed to ensure proper upkeep and safety. Fields have been reopened as on 9/13/17.

Recording Secretary – Laurie O'Neill

- Discussed the process for reviewing monthly minutes for approval

Budget Update – Nancy Care

Nancy presented this year's budget to the general membership. Explanation on how to read the budget was given. Vote to approve the budget will take place at the next meeting.

Teacher allowances were evaluated from both Audubon and Woodland. Discussions on how to merge the two school approaches at Woodland was covered.

Benefit of members – assemblies all schools: Antibullying assembly needs to be presented twice to reach the increase in students. As a result, there is a shortfall in the allocated assembly budget. Suggested the surplus from Science Fair assembly be allocated for this. A vote will be taken in the future.

MCC Update – No meetings held to date

Special Education Alliance Update

Gina Stover explained the function of the SEA and how to attend and be involved in the SEA. SEA supports our families with students with special needs within the district.

Teacher Update – School counselor Mrs. Ehmer

Inquiry made about school supplies for our special needs teachers. Home and School advocated the special education teachers be allotted a budget for supplies. 50\$ has been allocated for all special education teachers and 100\$ for all regular classroom teachers.

Discussion around Hurricane victims. A collection will take place throughout September for monetary donations.

Tradition at woodland is to have fundraisers to help those in need. Collections are very popular. These will be communicated throughout the year.

Committee Reports

- Cafeteria Volunteers-Tommy Avelar reported that timeframe has increased from 12:30 to 1:00.
- Library volunteers – Mrs. Yocum encourages volunteers to sign up. Clearances required. A flyer will be coming soon. Sprout Storytime is no longer operating.
- Outdoor sign- will be updated to reflect the start of ice cream social at 6:00 pm.
- Box tops – Beth Brenn reported. Tops can be sent any time of the year. This is a change from Audubon practice. Prize awarded to top homeroom at end of year. Updates reported periodically. There is also a midyear submission and the class in the lead earns a class party.
- Kidsstuff books – coming home within the next week
- No effort fundraising – Shoparoo app reviewed. This is an effortless way to earn money for the school. Simply scan receipts and woodland receives a check. Giant Food Stores begins in October. Watch for flyer. Dine out flyers coming soon and will be announced via Konstella.
- Student Directory – Kathleen Bacon updated the group. Cover has been created and directory in process.
- Spirit Wear-Will be on site for the Ice-cream social-great new Woodland products! Spirit wear is different than the green Woodland T-shirts used for field trips and special events.
- Ice Cream Social – Friday Night! Volunteers still needed. Discussed crowd control. Registration tables will be outside-volunteers should dress appropriately for the weather.
- Walk-a-thon- Oct. 20th. Assembly scheduled for October 29th. DJ, water stations, popsicles and prizes. Stay tuned!
- Family Bingo Night – Mary Fitzgerald reported. Committee needs a chair. Kathleen Bacon volunteered to chair. Volunteers needed.
- Trunk or Treat – time frame is 3 to 5pm. Laurie O’Neill Chair.
- Sweets for Soldiers – Laurie O’Neill explained the committee.
- Mother/Son Bowling – Information coming soon
- Election Day bake sale – Laurie O’Neill chair explained the general process.
- Civic Committee – Mary Fitzgerald reported. Picture donations are requested in digital this year.
- Winter Solstice/Holiday Craft – Information coming soon. Ideas to be discussed at committee meeting in lieu of time.
- Welcome Wagon – Tommy Avelar reported on adding an envelope/packet for new students when entering woodland.
- Yearbook – Volunteers on call to take pictures at events. Working with Lifetouch to accommodate the increase in size that will be needed for our increased in number of students enrolled. The e-mail address is Woodlandyearbook1@gmail.com

- Other Volunteer Needs – Please sign-up at any time. All help is greatly appreciated. We are in need of committee chairs.

Open Discussion

- Child care for PM Home & School meetings is being sought
- Question about rules for bringing children when volunteering. Consensus us to inquire with committee chair. Younger children are always welcome unless there is a safety or code reason or the duties cannot be fulfilled.

11:00 a.m. Meeting adjourned.

The foregoing draft minutes are submitted for approval on September 13, 2017

Laurie O'Neill
Board Secretary