Woodland Home & School Membership Meeting Agenda

Wednesday, March 14, 2018

9:15 am — LGI

1. Sign in and Welcome – Board Members present: Katie Shireman, Laurie O’Neill, Mary Fitzgerald, Nancy Care
2. Post Prom Presentation – no report. Walk-through is Friday 4/27.
3. President’s Report: Nicole Rittenhouse and Katie Shireman
* We will start the planning process soon for next year. We are considering sending a survey from H&S to gather feedback on H&S sponsored events. We welcome any feedback. You can contact anyone on the board to share your feedback. This will allow us to plan next year’s events with our new board.
* $1120 quote for lowest priced agenda books for Woodland (est.400 copies) $2.45/planner. Order by May 16th for lowest price per unit.
1. Vice Presidents’ Report: Michelle Petko and Mary Fitzgerald – no report
2. Recording/Corresponding Secretary’s Report: Laurie O’Neill – circulated minutes approved by board for approval by membership.
3. Treasurer’s Report: Nancy Care
* Teacher allowance reminder letters went out last week
* Issued increase in field trip allowance for 1st and 3rd grade due to the increase in the number of classes.
* Reviewed budget income and expenses as noted on attached report.
* Received mini-grant request dated March 6. Mrs Geis requests $790.00 for K-4 purchase of 2 die cutting machines. This would combine a mini-grant plus building improvement grant allowance. Membership inquired if two are needed. Mr. Piernock suggested and encouraged asking it there is a Veteran discount. Question to pass this grant under last submission period. Agreed to wait until next meeting to review all submissions. Mrs. Euker noted we have ample old die cutters that are functional but inefficient. This will be an improvement and save teachers time.
1. MCC Rep. Report-given by Megan Fitzgerald and supplemented by Nicole’s meeting minutes presented by Katie:
* The backpack program will be hosting a run in the summer. Information will be distributed.
* Methacton education foundation- Nikki Krelovich talked about foundation to increase awareness on priorities: 1) STEM 2) disadvantaged students 3) career and college readiness
* Post prom. -discussed how to better connect with volunteers - suggested back to school night, concept of school advocates. Volunteers are needed to staff shifts during the event.
* Angela Lynch will start to work directly with school corresponding secretaries to pass Methacton announcements to the schools rather than working through Ashley Wilkerson.
* Next finance submission is due April 15th
* SEA spoke about their goals- calendar effectiveness, increase social meetings, effortless fundraising.
1. School Board Representative’s Report- Elizabeth Drummond reported:
* Sign-up was created for school board reps to attend each school’s home and school meetings.
* Contracts are settled with teachers. Teamsters are settled. MESPA in progress.
* Budget will be presented in the March work session on March 20th.
* Updated calendar has been published.
* 2018-2019 calendar will be presented at the March meeting. Start date will align with the North Montco start.
* Feedback is being taken into account for days off. Suggested building in snow days.
* 2018-2019 budget is still in development.
* Property committee date is Thursday March 15th.
* The Audubon property is being appraised. Options are to sell it, keep it, or donate it.
* Master plans for roof and HVAC systems at high school.
* Renovation on Arcola auditorium scheduled to begin in late April/early May for next school year.
* Approved First Student routing contract for 2018-2019. 50 minute cap on commutes per rider. Member noted buses should be owned again by the district.
* Ad being placed for HR Director for the district.
1. Principal’s Report: Deb Euker
* -Mrs. Euker brought up a disparity on the use of Konstella by teachers. Administration is not requesting teacher accounts on Konstella.
* Watch Dog Dad program – Mrs. Euker will be promoting the program for next year. This is a program that welcomes dads into the building and involving them more. Suggest being proactive and getting clearances. There is a $400 fee for the program.
1. Teacher’s Report: none given
2. SEA Report: Laurie O’Neill reported for Sandy Katz
* Our first Social Mixer on March 5th went well with 12 attendees.  Parents participated in an ice breaker to meet other parents, learn about the SEA support network and share experiences with your children.
* Our upcoming March meeting will be held Monday, March 26 from 7-9 in the library at MHS.  The topic is: Calming the Chaos: The Power of Prevention, Positive Behavior Support and Parent Coaching presented by the MCIU Training and Consulting (TAC) team. A flyer and registration link will be sent soon via Konstella.
* Methacton parents can enroll in Konstella under the MCC and request to be a member of the SEA Committee to get regular information about the SEA. Additionally, parents can follow the Methacton SEA Facebook page. Questions can be sent to SEAMethacton@gmail.com.
* We have organized an SEA Spirit Week @ Audubon Chick-Fil-A, Monday through Saturday, April 9 through 14. A flyer will be sent via Konstella to the corresponding secretaries to distribute.
* We continue to appreciate the support of our Home & School to raise awareness about the SEA in our schools.
1. Nominations 2018-2019 SY – reported by Katie on behalf of Julie Novia: 2 open positions are:
* Treasurer- Nomination received for Angela Steele
* Corresponding Secretary- Nomination received for Megan Fitzgerald.
* Mary Fitzgerald will continue in the VP position without a co.
1. Active Committee Reports:
2. 4th Grade Social -Eskie Park is confirmed for the event. Many volunteers are in place and planning has started. 4th grade pictures are ongoing. Gathering headcount to obtain busses.
3. Book Swap — March 02, 2018 – was successful
4. Cafeteria Volunteers: Tommy Avelar, not present. Ongoing — SY 2018-2019 Discussed shortening the time needed to ensure coverage for the lower grades. Nancy will advise Tommy to split the shift.
5. Community Service Tommy Avelar — Family Gym Nights was held on 02/23 and was successful. 76 attendees. Spring Raffle is coming. Nothing has gone out to staff as of yet.
6. Cupcake fundraiser – raised $193.95; a success.
7. Father Daughter Dance 04/06/18: Angela Steele presented. 58 fathers and 66 daughters are signed up. The DJ is secured. A lot of fun games are planned such as bowling from Limerick Bowling.
8. Fun Day 6/5/18: Mary Fitzgerald and Kim Ryan

Plan is for planning committee to get together in April. 6/5 is a full day of school. Mary is planning indoor Games. Kathleen Bacon will be in charge of food deals. Checking into free ice dispenser. Requested Deb Euker have an SRO present.

1. Fundraising
2. Box Tops: Beth Brenn ongoing – submitted on March 1st for approximately $150. Mrs. Geis’ class won a pizza party. Boxtop submission are very low this year.
3. Dining Out Fundraising: Rhiannon Serpico not present. Pizzeria Uno is April. A flyer is forthcoming.
4. Outdoor Sign: Julie Novia – ongoing-no report
5. Post Prom Support – still needs support
6. Reading Phillies – Kathleen Bacon has a quote to reserve green section. Tickets are $8. We will not be using bucks. Proposal is to run the event at $8/ticket. Event is Saturday, May 12th. Need headcount 4 weeks prior. There is no risk. Vote approved to proceed with event. Kathleen will get flyer out.
7. Science Fair 02/21/18: Tommy Avelar and Laurie O’Neill. Presentation was well liked. Next year plan is to leave display boards over-night for all students to see.
8. Spiritwear: Nicole Rittenhouse , no report
9. Staff Luncheon: Katie Shireman – Katie Shireman noted date is Wednesday, May 9th
10. Sunshine – no report
11. Variety Show 05/11/18: Katie Shireman reported we have received 14 solo acts, 10 group acts, and some groups are incomplete. Deadline is this Friday. If forms are not in you cannot participate.
12. Yearbook –Melissa Bower
* Progress of 4th grade homework assignment (baby pictures and survey answers) - Almost complete.
* Melissa gave invoice to Nancy for review
* Waiver for picture permissions still needed. Recommend speaking with Trish Rubendall.
* All yearbook content must be finalized and submitted to Lifetouch by April 16.
* Yearbook Orders
	+ Lifetouch flyers in office (requested to be distributed to all students this week--except 4th grade)
	+ Advance orders due April 11 at $20 each, 25$ after April 11.
	+ Contracted to sell 276 copies (~100 copies reserved for 4th grade)
	+ Communication via Konstella (request weekly messages through order deadline)
* Hugs from Home Yearbook Feature:
* Request to send flyer out to all students (attached) – motion approved
* Due date set for March 23
1. New Business
* Mary Fitzgerald proposed selling raffle tickets for front rows seats and a parking spot to the spring concert. Katie will discuss with Deb.
* Mrs. Geis noted Uber and taxi presence and propose benches/waiting area outside or inside as a possible capital improvement.
1. Closing

Our next meeting is Wednesday, April 04, 2018, at 7PM in the Library.

Meeting adjourned 11:25 am