Woodland Home & School Membership Meeting Minutes

Wednesday, April 04, 2018

7p – Library

Board members present: Nicole Rittenhouse, Katie Shireman, Michelle Petko, Nancy Care, Laurie O’Neill

1. Sign in and Welcome – Meeting called to order at 7:08pm
2. President’s Report: Nicole Rittenhouse and Katie Shireman

Nicole reported the Home & School survey was issued. Results will be compiled and reviewed with Deb. Nicole will update the team every few days.

1. Vice Presidents’ Report: Michelle Petko -solicited feedback on Spring party communication.
2. Recording/Corresponding Secretary’s Report: Laurie O’Neill – circulated March minutes for approval.
3. Treasurer’s Report: Nancy Care

* reported on budget line items and current balance (report attached).
* One grant application received from Mrs. Geis for two die cutting machines for faculty room in the amount is $790.00. Vote taken – approved at 500$ max mini-grant allowance with balance covered under facility improvement.
* Nicole will discuss potential capital improvements for the upcoming school year with Deb.

1. MCC Rep. Report – Kathleen Bacon. The next MCC meeting is April 9th. Encouraged the use of Konstella for sign-ups.
2. School Board Representative’s Report: none given
3. Principal’s Report: Deb Euker – Katie Shireman reported on behalf of Deb Euker.

* We continue to focus on team-building activities as a staff. Our last event happened on 3/30. Groups of teachers worked together to find uncommon things that they have in common. It was great to hear the funny things people have in common.
* Friday we will have a short, motivational assembly for grades 3 and 4. It will focus on trying your best and giving 100% effort in everything you do.
* We will start the reorganization of the Car Loop procedures next week. Remember the biggest change is that you do not need a number unless you are going to pick up your child regularly. Think of regularly being 4 times in a month.
* We have welcomed a few new staff members recently. Mr. Steven Pochadt in third grade for Ms. Gray, Mrs. Maureen Stanko is currently in for Mrs. Kelly Reif. When Mrs. Tyson leaves, Mrs. Stanko will move to the Reading Specialist position and Mrs. Joanne Efrid will be in for Mrs. Reif.
* Kindergarten registration went well in March. Kindergarten Screening will take place at Eagleville on 5/31 and 6/1. More information will come from the district.
* PSSA testing for grades 3 and 4 start on Monday, April 9 -11 for ELA, April 16-17 for Math, and 4/23 -24 for fourth grade Science. We will only test until 11:15. All grades will have a slight change of schedule for the testing days of ELA and Math. Classroom Teachers will let the parents know of the change in schedule.
* I requested two police officers for Fun Day. I know I will get at least one, but am hoping for two all day.
* I am looking forward to a great fourth marking period since the third marking period ends on 4/10.

1. Teacher’s Report: none given
2. Voting for Board Positions 2018-2019 SY: Julie Novia. Katie reported: Corresponding Secretary, Megan Fitzgerald, and Teasurer, Angela Steele, were both unanimously voted in.
3. SEA Update: Tommy Avelar – no report
4. Active Committee Reports:
5. 4th Grade Social 05/18/18: Michelle Petko reported. Received a permit for Eskie Park. Flyers will be forwarded to Deb next week for approval. Students will receive a cinch bag. Will need to get the yearbooks early. Michelle to discuss with Melissa Bower.
6. Cafeteria Volunteers: Tommy Avelar, ongoing. Katie discussed with Tommy to break lunch duty into 2 shifts. Katie suggested having a new chairperson for cafeteria sign-ups for the 2018-2019 school year and having the sign-up sent out every two weeks.
7. Community Service Tommy Avelar - Spring Raffle – no report given. Money raised goes to Woodland families in need.
8. Father Daughter Dance 04/06/18: Angela Steele and Michelle Petko reported. 127 girls are registered. Discussed menu and giveaways. In need of volunteers.
9. Fun Day 6/5/18: Mary Fitzgerald and Kim Ryan – Katie Shireman reported the team is scheduling a meeting for mid April to get together with sub-committee heads and finalize details/logistics. A "Save the Date" will be sent for Konstella so we can work on getting volunteers. We acquired free popcorn. An email will be sent to all Woodland staff informing them of the fun day protocol after the team meets next week.
10. Fundraising
11. Box Tops: Beth Brenn ongoing – Beth Brenn to coordinate class party
12. Dining Out Fundraising: Nicole reported our next Dining Out is on 4/19 at Pizzeria Uno
13. Outdoor Sign: Julie Novia – ongoing – no report given
14. Post Prom Support – volunteers meeting on the 16th to work on mural.
15. Reading Phillies 05/12/2018: Kathleen Bacon reported. Not in the pool section. If would like to sit with friends, fill out one form for the group. Requested a Konstella be sent out.
16. Spiritwear: Nicole Rittenhouse reported the need to discuss if want a new vendor or if we should discontinue Spiritwear. Spirit wear sales were low this year.
17. Staff Luncheon 05/09/2018: Katie Shireman reported. Food is ordered. Everything is set! A Konstella sign-up will be sent for miscelleaneous items. Nicole suggested a couple additional activities for the staff on the remaining days of the week. Nicole will discuss with Megan Fitzgerald.
18. Sunshine - Kelly Reif and Julie Tyson had/are having babies- suggest 25$ Target gift cards for each teacher. Nancy will purchase along with flowers for Judy’s surgery.
19. Variety Show 05/11/18: Katie Shireman reported. 41 acts are signed up. Suggested selling concessions and flowers. Will need volunteers.
20. Yearbook – no report given.
21. New Business – Katie Shireman reported that Mrs. Malloy requested Home and School sponsor an event at Field Day. In addition there will be popsicles on field day.   Katie Shireman will purchase them and make sure they are frozen. We will need board members or volunteers to cut tops and distribute them after each session.  More information to come.
22. Closing

Our next meeting is Wednesday, May 02, 2018, at 915a in LGI.

Meeting adjourned at 8:37pm.

Submitted as draft minutes on 4/5/2018 9:08am by Laurie O’Neill

Board approved Draft minutes: 4/8/2018 7:38pm