Woodland Home & School Membership Meeting Minutes

Friday, February 9, 2018

9:15 am — LGI

Officers in attendance: Nancy Care, Mary Fitzgerald, Laurie O’Neill, Michelle Petko,

Katie Shireman,

1. Sign in and call to order 9:23 am
2. Post Prom Presentation – not present
3. President’s Report: Nicole Rittenhouse and Katie Shireman

* Nominating Chair and Nominations 2018-2019 SY – In the February Home & School meeting a Nominating Chair is appointed by Board Presidents. In the March Home & School meeting all nominations are announced to the general membership. In the April Home and School meeting the elections take place.
* Julie Novia is appointed as Nominating Chair.
* 2 positions are open for next year: Corresponding Secretary and Treasurer.
* Nomination form will be sent out via Konstella. Deadline for nominations is March 5th.
* Nominating Chair will provide board with weekly updates as per bylaws.
* Question: will an election be held for the open position of Co-Vice President next year. Answer: there will not be an election for the position of Co-Vice President next year. The position will be by appointment as per bylaws.
* Laurie cautioned that while appointing a replacement is permitted, we, as a group, could appear exclusionary when there are other members interested in the position.
* Laurie recommended the Co-Vice President position be elected, not appointed, because the position will vacate at the same time the other board positions vacate and are elected. The vacancy will not interfere with the board’s ability to conduct board business and allow other members the all-inclusive opportunity to serve on the board.
* Katie stated the position is by appointment, but the new 2018-2019 Board will accept nominations for the Co-Vice President position once it is determined if the vacancy will be filled. If it is decided that the position of co will continue, nominations for a successor will be collected at that time, which can range anywhere from now until the beginning of next school year. The new 18-19 executive board will appoint a successor from the nominations received.
* Noted that the successor will be decided by the Executive Board, not the general membership.

1. Vice Presidents’ Report: Michelle Petko and Mary Fitzgerald

* Agenda books - ordering timeframe is approaching. Not all 4th grade classrooms are using the agenda books.
* Nancy noted the need to decide if we will continue using agenda books and to determine who will do bulk ordering to stay within budget. We went over budget this year (<$200).
* Members shared mixed opinions on the usefulness of the agenda books.

1. Recording/Corresponding Secretary’s Report: Laurie O’Neill

* Circulated last month’s board approved draft minutes. Mr. Piernock motioned to approve the minutes. Kathleen Bacon seconded the motion.

1. Treasurer’s Report: Nancy Care

* reviewed budget expenses and income line by line highlighting committee movement.
* There will not be a summer event this year. Popsicles on the Playground was a transition event.
* Fun day deposits were made for fun house and photo booth.
* Mini-grants- $895 spent on fall mini-grants. No January mini-grants were received. April 1st is the last deadline for this calendar year.
* Teacher allowances – $150 for January
* Bus driver appreciation breakfast – $60, hosted by Arcola this year.
* $437.90 received from Boxtops. Next submission is March 1.
* $200 income from Tony’s Pizza dine out.
* Plaza Flowers income: $22.46
* Laser Light Show income: $102.50
* 5 Below Fundraiser income: $48.71
* Kathleen Bacon will inquire if the MCC can coordinate the purchase of the agenda books for the district elementary schools for best pricing/cost savings.
* On budget for end of year goals

1. MCC Representative Report- Kathleen Bacon

* Goal is to have Konstella used by all district schools as their form of communication, teachers included.
* Konstella can push out messages for teachers but should not be used to replace one-on-one communication with families. Goal is for teachers to have a classroom account.

1. School Board Representative’s Report: Liz Drummond

* Preliminary budget was presented to board in January noting a 2.14% index increase with eligibility to take a 1.33% special education tax increase.
* Non-binding arbitration hearing was in January. Hearings are complete, but record is closed.
* End of the year calendar remains fluid based on the weather and non-binding arbitration outcome.
* Woodland’s end of year Fun Day event is not affected.
* Transportation is now being addressed by the Property Committee. Vote will take place in February. Looking at First Student to manage the bus routes. Last year the IU managed bus routes. Considering possible hire of a transportation manager/coordinator within the district to receive calls and be the point person to coordinate with the district.
* Revisiting all cabinet job descriptions and all administrative positions.
* Technology update – PowerSchool should have bus and cafeteria information.
* Looking at better communication from the district as a whole; the idea of a community calendar is on the table.
* Work session is Feb 20th. Voting meeting is Feb.27. All are welcome to attend.
* Passed a resolution against Senate Bill 2 on school vouchers.

1. Principal’s Report: Deb Euker

* New Woodland Pledge is up and running!

“Woodland is a community of learners, leaders, and achievers. We will be safe, respectful, responsible, and kind. Together, we are a winning team.”

* Pep rally was great!
* Transition – it has been a difficult year with contract negotiations, but we are working through it very well. We have created good relationships and partnerships to maintain a solid working environment. While it has been a difficult year, it has been positive. Team building has been successful.

1. Teacher’s Report: none given
2. SEA Update –Upcoming events were sent out via Konstella. Tommy Avelar is the SEA Representative.
3. Active Committee Reports:
4. 4th Grade PP&P: Michelle Petko and Kim Ryan (not present) - 80% participation. There were many volunteers. Nicole gave very positive feedback to the team. The evening was a lot of fun for the kids. Michelle thanked her co-chairs for their hard work and effort in making the event successful. Every child is eligible to get a 4th grade T-shirt customized with their names. There were a lot of activities in addition to the movie.
5. 4th Grade Social – Date is May 17, with a May 18 rain date. Location is Eskie Park. Nurses and buses being booked. Estimate the event will stay within budget. Event consists of a picnic, games, activities, and food. All 4th graders get a free yearbook. The new park is not being rented out to anyone yet.
6. Book Swap — March 02, 2018 – A flyer went out and books are coming in. This is an in-school event.
7. Cafeteria Volunteers: Tommy Avelar (not present) ongoing — SY 2018-2019 – Michelle Petko noted the need to bring more volunteers in. Audubon had a plethora of volunteers. Suggested a coordinator to send requests and keep a monthly calendar. Another suggestion is to split the volunteer time into two shifts allowing for the more critical younger grades to receive help while not having the volunteers committing to the full block of time. Proposals to be shared with Chair, Tommy, to inquire if able to do this.
8. Community Service: Tommy Avelar — Family Gym Nights 02/23 and Spring Raffle-Tommy is reaching out to teachers. This will be a larger event than last year. This is a school run event and fundraiser. Proceeds go to Families in Need.
9. Father Daughter Dance 04/06/18 - Gina Stover and Michelle Petko – Angela Steele reported. The Theme is Candy land. It is more than a dance! There will be 4 games, a DJ, photobooth, face painting, and craft. Angela highlighted a new ceremony suggested by Nicole to announce the 4th graders during a flower presentation. Flyer approved by Deb Euker.
10. Fun Day 6/5/18 - Mary Fitzgerald and Kim Ryan – The DJ, photobooth, and bounce houses deposits were made. This is a full day event. Mary requested new ideas for the assembly. Trying to disperse the workload between many committees. In need a Food Chair to manage food donations. Question - is board still paying for pizza for the entire school? As of now, the committee forecasts to stay within budget. Cotton candy, popcorn, water ice, and pretzels are all set. Chair will coordinate price and delivery. An Indoor Game Chair is also needed to create indoor games. Inside we will have face painting and tattoos. This year we are not doing tickets and raffle baskets. Not ready for mass Konstella yet. Mary working on some interested leads.
11. Fundraising
12. Box Tops: Beth Brenn (not present) ongoing – Mrs. Geiss won the award for fall collection (AM class). Beth Brenn coordinating.
13. Moms Night Out — Busy Bees 02/08/18: Katie Shireman. $340 raised. A fun night out. Pictures were passed around.
14. Dining Out Fundraising: Rhiannon Serpico (not present)- Valley Forge Tavern the entire month of February. Flyer has been sent home.
15. Outdoor Sign: Julie Novia - ongoing
16. Post Prom Support – Andi Taoso (not present) - Andi is the lead on decorating a bathroom. Anyone interested please contact Andi on Konstella for meeting times.
17. Science Fair 02/21/18: Tommy Avelar and Laurie O’Neill – Planning underway. Record break numbers of over 140 participants. Reviewed plans for crowd control, awards, and prizes. This is not a judged event.
18. Spiritwear: Nicole Rittenhouse (not present) – Spiritwear sales remain low. The belief is the field trip T-shirts may have dampened sales.
19. Sunshine – Katie reported a donation to the American Heart Association for a Staff member who recently had a parent pass away.
20. Variety Show 05/11/18: Katie Shireman is Chair. There is a committee meeting on February 20; details to be announced. Mr. Piernock suggested parent/staff show/entertainment.
21. Yearbook – Melissa Bower (not present) Katie reported - ongoing, covers are done and winners selected. Working on gathering input through teachers as a homework assignment.
22. New Business

* Arts festival – Katie Shireman reported they will utilize volunteers to hang art around the school. Goal is to start the beginning of March. No date for event yet. Information coming soon.
* Spring Concert is Tuesday May 1st
* Reading Phillies – Family Outing – Kathleen Bacon volunteered to chair if needed. Consensus is to have it.
* Mary posed the possibility to work exclusively with food and entertainment vendors for all our events at a lower cost.
* It was noted that other elementary schools in our district have more engaging fieldtrips than we do at Woodland. For example, Eagleville and Arrowhead go to Harrisburg. Michelle Petko recommended someone work with Deb and teachers early to propose new, fresh ideas. Idea was well received.

1. Closing

Our next meeting is Wednesday, March 07, 2018, at 9:15AM in the LGI. Hope to see you there!

Laurie motioned to adjourn 11:15

Submitted as draft minutes on 2/10/18 by Laurie O’Neill.