

Methacton Coordinating Council Meeting Minutes

November 14, 2016

I. Approved Meeting Minutes from October 2016

II. Welcome New Officers

- Michelle Kirschner – Recording Secretary
- Loren Seamans – Corresponding Secretary

III. Home & School “Up Close and Personal” at School Board Meetings

- Change of schedule, Skyview re-scheduled to June
- Resuming Up Close & Personal on Dec. 5, 2016 with Audubon

IV. K-4 redistricting support for students/staff group discussions will take place late Nov/Dec (exact date TBD)

V. Home & School Record Keeping

- Each Home & School is required to have an organized recordkeeping system.
- Original documentation for check requests, expenses, invoices, etc. must be retained for 7 years.
- Original documentation must be stored in a secure location (i.e., locked room or locked filing box.)
- Discussion related to how to store electronic records and the use of Google Drive in the future. No decisions made, topic may be re-addressed in future.

VI. Recycling Working Group – no update

VII. District Finance Officer will manage the MCC financial records. MCC will determine what to do with the dues originally designated for CPA expenses.

VIII. Corresponding Secretary Report – no update

IX. Recording Secretary Report – no update

X. Committee Reports:

A. Special Needs (Sandy Katz and Gina Stover)

- First organization meeting was successful, 30+ in attendance
- First committee meeting will be held on Friday November 18, 2016
- Committee is finalizing a year plan and will work on assigning a committee member at each school
- First guest speaker is planned for November 28, 2016
- Weekly blasts are sent out through Remind
E-mail blasts will come from Dr. Susan Angstadt in the future

B. Community Building (Tommy Avelar)

- First meeting held to brainstorm community building events (ideas included 4th grade picnic, 5K fun run, outdoor concert showcasing Methacton’s talent, community day, and low cost options- reserve a local park)
- One attendee created a closed Face Book group for Community Building. The committee will look into making the Face Book group open to the public.
- Suggestion for an event is to host computer collection drive, then partner with Team Children to refurbish the computers and offer the “new” computers to Methacton students in need.
- Next meeting November 29, 2016

XI. Old Business – no update

XII. Discussion of what role home & schools should play for families in crisis. If making a donation, it should be a tangible item (not cash). In the future a threshold may be determined for what qualifies.

XIII. Evaluation of H&S Communications

- Concerns raised for communications reaching everyone in the district
- Any communication system used from Home & School must be set up as an opt in system.
- Discussion about if it's worth using a standard communication system for all schools (future agenda item).
- Discussion on H&S using methacton.org e-mails to send out announcements vs. other e-mail addresses. Methacton.org e-mail can be cumbersome with password updates.

XIV. 12/12/16 MCC meeting is cancelled

XV. OPEN DISCUSSION:

- Concerns raised for Home & School and Post Prom meeting ongoing fundraising goals and competing with businesses for donations
- Suggestion to map out all fundraising efforts across the schools to assess what brings in money, what doesn't, and where there may be competing events. This should include non - Home & School fundraising initiatives such as high-school boosters, band, and clubs to identify where the money is going.
- Suggestion to create a calendar including all the fundraisers in the district.
- Suggestion for MCC to host Leadership Skills session focusing on for conflict resolution.
- A School Board working session is scheduled for 11/15/2016. Full day kindergarten, facility report, and potential consolidation of elementary schools will being discussed.