Classroom Procedures for Science

1. Class Materials required everyday
2. 3 ring binder with science section
3. Pen
4. Pencil
5. Highlighter
6. Composition book

 2. Grades Determined by:

a. Quarterly Assessments - 10%

b. Quizzes announced and not announced, tests - 30%

c. Homework and projects - 30%

d. Laboratory - 30%

 3. Class Absences

1. Check the team website for homework missed
2. Copy missed notes from a classmate
3. Get missed worksheets from black bins on front table
4. Mrs. Loughnane is available during 8th periods

 4. Homework and Assignments

1. Copy all assignments in handbook
2. Be prepared for most homework to be handed in via google classroom
3. Homework is graded randomly
4. No late homework is accepted
5. All students involved in incidents of copying or cheating will lose all credit for the assignment involved.

 5. Classroom Conduct

1. Go directly to your assigned seat
2. Copy homework and get out any homework from previous night
3. Request permission to speak by raising your hand
4. Restroom visits in the last 5 minutes unless it is an emergency
5. Understand that any type of disruption or distraction to classroom proceedings will not be allowed

Laboratory Safety

General safety guidelines

* 1. Read each laboratory completely before starting it
	2. If you are unsure about any procedure, ask Mrs. Loughnane for help
	3. Know the location of all safety equipment in the laboratory
	4. Clean up any spills immediately
	5. Notify Mrs. Loughnane immediately of even the slightest accident.

Guidelines for using breakable equipment

1. Keep all equipment away from the edge of the table and the edge of the sink
2. If anything breaks notify Mrs. Loughnane immediately

 Guidelines for using sharp instruments

1. Handle scalpels, and scissors with extreme care
2. When using a sharp instrument always cut away from you
3. Use dissection, probes and pins carefully
4. Notify Mrs. Loughnane immediately if you are cut during an activity

 Guidelines for clean up

1. Dispose of all substances according to Mrs. Loughnane’s instructions
2. Return all materials to their proper places
3. Clean and wipe down your tables with sponges provided
4. Push in your lab stools before returning to your desks

 Laboratory conduct

1. Proper conduct in a laboratory is a SERIOUS matter involving the safety of everyone
2. Conversations during lab must be about the laboratory activity itself and in a low (quiet) tone of voice
3. Failure to follow safety guidelines, perform procedures as instructed, clean up properly, or engaging in any disruptive or dangerous activity will result in the removal and loss of credit in lab

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date \_\_\_\_\_\_\_\_\_\_\_\_\_

 Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date \_\_\_\_\_\_\_\_\_\_\_\_\_