

# Class Procedures 2019-2020

## Geometry

Miss Mahar- C145

Website: <http://www.methacton.org//Domain/179>

mmahar@methacton.org

The following are specific guidelines for our class:

### General Expectations:

\*Be respectful in all your actions

\*Check website regularly

\*Desks should be cleared of any bags. Backpacks, purses, lunches should be placed under desk without blocking aisles

\*phones in slots beginning of class before you are seated

The following will NOT be permitted during class: (see math department policies)

- Cell phones – see cell phone procedures
- Ear buds – not allowed in ears or around neck during class unless permission is given
- Hats/Hoodies – hats must be removed and hoods down once class has started and in bag or under desk. (not visible)
- Electronic devices (including chromebooks) – in bag, not visible without permission.
- Charging of devices – our classroom is not a charging station.

### Materials Needed:

You are expected to have the following every day:

- A binder designated for geometry only and loose leaf paper.
- A scientific calculator – cell phones or iPods may **not** be used as calculators
- Pencils with erasers (absolutely no credit will be given for any work collected in pen!)
- Other materials to bring to class will be announced ahead of time.
- Textbook: Accessible online.

### Grade:

Your grade will reflect on the following:

#### *Tests (55%)*

All major tests will be announced well in advance. We plan to prepare you well for them; there will be no surprises.

#### *Quizzes (30%)*

Quizzes will **usually** be announced ahead of time.

#### *Homework/Participation (15%)*

You can expect homework to be given every night (including Fridays).

You will not know ahead of time when homework will be collected or checked. You are expected to complete your homework every night. Partial credit may be available for homework assignments.

It is **expected** that you arrive to class prepared with your book, calculator pencil, paper, homework, etc. It is expected of you to take part in each class's activities and participate throughout the period. Head down, failure to take notes, will all result in a loss of participation points.

## Lateness to class: (also refer to math department policy)

If you are not in the classroom ready to begin when the bell rings, you are considered late. If you do not have a pass to confirm why you are late, a detention will be assigned at your third offense.

## “See me”

If you happen to find a “see me” written on top of a paper returned to you, that means **you** are to arrange a time with one of us to go over some difficulty you are experiencing. Again, the “see me” is an indication that we need to review specific material.

## Signing out/smart pass:

The sign out privilege may not be abused. Do not ask to leave the room at an inappropriate time. You need to ask for permission before leaving the room and make sure I am aware of where you are going. If your phone is not in the back of the room at the beginning of the period, you will lose the privilege to leave the room that day.

## Substitute:

You are expected to be on your best behavior with the substitute. You are to sit in your assigned seats, and specific instructions will be given to you. Consequences will be **doubled** for behavioral issues with a substitute.

## Absent:

If you are absent, you will have 3 days (from when you return) to make up the assignments that were missed. It will be your own responsibility to check our class website (link above) and make sure you have all materials you missed.

If you know ahead of time that you will be missing class, see one of us prior to the absence (this is to your own advantage, do not wait until you return).

If you are absent the day of a review, you will be expected to take the test or quiz the day you return. If you are absent the day of a quiz or test, you will be responsible for a make-up the day you return either before school, after school, or during a study hall.

**IMPORTANT:** If you are excused from class due to a field trip, extracurricular activity or sports, you are FULLY responsible for the work you missed that day and are expected to have your homework completed for the following day.

**\*\*\*\*be sure to check website if you are absent.**

## Extra Help:

You are all invited and strongly encouraged to seek extra help when needed. You will be expected to approach me if you need help; I cannot read minds! Extra help will be available before and after school. See me as soon as you feel appropriate and I will be happy to set up a time to meet with you. It is strongly recommended you seek extra help as soon as a problem arises!! Most Monday's after school help will not be available. Check our website calendar for dates.

## Respect:

In our classes, you are expected to respect all others 110%. This includes friends, peers, teachers, administrators, or visitors. There will be NO TOLERATION for putting others down. We are all in this class together as a team and we will work together respectfully!